

Requirements on deliveries to site Wesel and Kempen

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1. Transportation of raw materials to BYK-Chemie GmbH

Suppliers may only select hauliers who have suitable transport means at their disposal and comply with all legal requirements (in particular, those stipulated in the StVO and the hazardous materials and transportation laws). Only drivers are to be used who possess the necessary reliability and qualifications. Furthermore, the relevant documents to prove this should be made available on request and they must be fluent in either English or German in order to follow the instructions of our qualified personnel.

Damaged vehicles, vehicles containing damaged loads or vehicles without sufficient cargo securing are not permitted to enter the premises.

2. Delivery Documentation

A current safety data sheet according to the CLP regulations as well as a shipping document (delivery note/ CMR/ bill of lading or comparable document) must accompany every delivery including:

- BYK Order no.
- BYK Code no.
- Batch no. (in the case of batch production)
- Weight Details (Gross/Net)

Please send the updated safety data sheet to our email account:

MSDS.BYK@altana.com.

The delivery documents can be sent in advance to our email account:

Mitarbeiter.LagerP4.BYK.Wesel@altana.com.

3. Labelling and Packaging

The packaging must be done in accordance with the specification. Furthermore, it must also ensure transport safety as well as the maintenance of the product quality. Additionally it must be marked according to the legal guidelines.

Changes in net weights, quality of the packaging, palletising or certificates are to be communicated to BYK in advance of the changes in written form.

4. Legally Binding Standard Delivery Times

Circumstances on the part of the suppliers, which lead to amendments to the standard delivery times, must be conveyed to BYK- Chemie GmbH in such a timely fashion that the supply of the particular raw materials remains unaffected.

5. Maximum Number of Batches per Delivery

Only one batch per delivery may be accepted.

6. Deliveries of Packaged Goods (Drums, pails, IBCs etc.)

- Labelling of the Packaging
 - BYK Code No.
 - Batch No. (in the case of batch production)
 - Month and year of manufacture of the product
 - Weight details (gross/ net)
 - Average tare weight
- Delivery on pallets

We only accept serviceable CP pallets (classification new-class B). We prefer CP3 pallets. Plastic and/ or metal pallets will not be accepted without upfront evidence of safe handling (e.g. slip resistance of pallet with material loaded and existing handling equipment).

New and used pallets are as considered technical working equipment. As loading equipment and stock device pallets must comply with the valid legal regulations for transportation and storage safety. Detailed descriptions can be found in VCI's packaging handbook (Chapter 2) or in the DGUV 108-007.

BYK acceptable measurements:

- Maximum palette size 1.2m x 1.2m x 1.6m
 - Maximum height (incl. Palette) 1.6m
 - Maximum weight (net) 1 ton
 - Bags may not protrude over the pallet edge
 - Maximum height of drums: 95 cm
- Exclusively in new and disposable containers
 - (non – returnable)
 - Delivery by trucks that can be unloaded from the rear and have unhindered access to BYK's goods.

7. Delivery of bulk goods

Tankers

- Requirements
 - 1 chamber tank vehicles with guard
 - -2" gas- pendulum – connection

 - Rails and rear outlet valve
 - 3" rear outlet with female coupling
 - 2" gas displacement(below)
 - containers must be fixed and aligned with chassis
- Delivery documents
 - Weight ticket
 - Purity certificate

Tank Wagons

- Requirements of the outlet
- 3" rear outlet and the anvils
 - 2" gas- pendulum – connection
- Delivery documents
- container no. or order no.
 - preload certificate

8. Complaints

We will convey any faults in writing. We expect a written statement including details of the measures for avoidance in the future at latest within 7 days. (In the case of quality complaints within 14 days).